

Computer Loan Agreement

Covenant Christian School

Overview:

A computer owned by Covenant Christian School (CCS) is being loaned to the borrower (student, parent/guardian) for academic purposes while enrolled at CCS. It is the borrower's responsibility to take care of the equipment, keep it safe, and return it on time and in the same condition it was borrowed. It is also the borrower's responsibility to follow all school policies related to technology use, including, but not limited to the excerpts below. The borrower may not install, modify, or utilize any software on the computer other than that owned and installed by CCS.

Technology Fees:

If the computer is damaged, lost or stolen, the borrower must immediately inform their CCS teacher and will be responsible for the replacement cost of \$200. In addition, starting school year 2018-19, a technology fee will be collected to cover the cost of maintenance.

Privacy

There can be no expectation of privacy in school-provided equipment and services.

Privileges

The Use of Technology at Covenant Christian School is a privilege, not a right. The use of the Internet and other associated network access is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The administration will deem what is inappropriate use and their decision is final. Also, the system administrators may deny access at any time as required and deemed appropriate.

Use of Covenant Christian School's technology resources must be in support of curriculum and research and consistent with the purposes, Mission Statement, and values of CCS. Should a student act in any manner inconsistent with the values of CCS as outlined in the Parent Student Handbook, then the student will enter the cycle of discipline as described in the same Parent Student Handbook.

Disclaimer

Covenant Christian School will not be responsible for any damages suffered including loss of data resulting from delays, non-deliveries, service interruptions, or inaccurate information. The individual operating the electronic device accepts personal responsibility for any information obtained via the Internet or other electronic sources. The individual operating the electronic device accepts personal responsibility for actions on the Internet and on the school network.

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The computer and all its components (listed below) are the property of Covenant Christian School and are being loaned to the borrower for educational purposes only for the academic school year. The equipment will be returned to the school on the date set by the administration or on the last day of attendance should the borrower stop attending prior to the end of the school year. Borrowers who do not return the computer and related equipment on the due date will be required to pay to replace it.

Borrower Responsibilities:

- I know this computer belongs to CCS and is on loan to me for the school year.
- I will pay the fees as stated on page 1.
- I will not leave the computer unattended, including in my car.
- I will take care of the computer and all its components and keep the battery charged for use.
- I will bring the computer and its components to school each day for use in the classroom.
- I will notify my CCS Teacher immediately if the computer becomes damaged, lost, or stolen.
- I will not attempt to make any repairs to the computer or its components.
- I will follow all school policies and know that any violation could result in loss of privilege to use the computer.
- I will return the computer and all its components on the due date below or before my last day of school should I stop attending before the end of the school year.
- I understand that if I do not return the computer and its components on the due date I will be responsible for cost of replacement.

Student Name:	
Parent/Guardian Name:	
Parent/Guardian Signature:	
Equipment ID:	<input type="checkbox"/> Laptop <input type="checkbox"/> Charger/Power Cord
Date Borrowed:	Date Due to be Returned:
Staff Name:	Staff Signature: